

**Columbia University in the City of New York
Graduate School of Arts & Sciences**

**Master of Arts in European History, Politics, and Society
Final Thesis Evaluation**

Recommendation for Program Distinction:

- Advisors will have the option to recommend that the thesis be considered for distinction within the MA program, including based on the originality of the research question considered, the student's mastery of and contribution to the literature of the field, the rigor of the analysis, and/or the quality of the write up of the thesis. A committee will review all nominated theses and select up to three theses per academic year to award this distinction.

Pass/Fail Guidelines:

- Students must receive at least a C to pass the thesis and to be recommended for the degree. + and – qualifiers may be used for letter grades. Advisors may recommend and specify minor revisions to be made in theses that earn a grade between A and C. These minor revisions must be completed by the student and the final thesis deposited in the program office before graduation.
- Grades of D and F are failing grades. A student who receives a D or F will not be certified for the degree, although they may submit for consideration a new proposal for a thesis.
- If the thesis requires major revisions, the student should be given the grade of Incomplete. The student must submit the revised thesis within a calendar year to the first advisor, who then determines the letter grade, completes the evaluation form, and submits all paperwork to the program office.

Procedures for Grading:

Where two faculty have been designated for a thesis, the primary (first) advisor is listed with the Registrar as the 'instructor' of the student's thesis course and should submit the final grade via SSOL. If the advisors do not agree on the grade as they have entered it individually, they should communicate with each other and come to a consensus, and the agreed-upon grade should be recorded in the space provided. The primary (first) should forward this completed form directly to the European Institute at <ma.europe@columbia.edu> and is responsible for providing the final grade via SSOL. *Do not give the form to the student to submit.*

Student _____ Email _____ Date Submitted _____

Title _____

Advisor(s):

1. Name _____ Email _____

2. Name _____ Email _____

EVALUATION OF THE THESIS

ADVISOR #1 GRADE _____ Minor Revision Needed _____ Major Revision Needed _____

____ I recommend this thesis be considered for distinction within the program

Comments:

ADVISOR #2 GRADE _____ Minor Revision Needed _____ Major Revision Needed _____

_____ I recommend this thesis be considered for distinction within the program

Comments:

CONSENSUS of Faculty: GRADE _____ (Letter grade or Incomplete)

ADVISOR #1

ADVISOR #2

SIGNATURE _____

SIGNATURE _____

Date _____

Date _____