

**This section should be completed by the student and submitted to the DGS or Program Director.**

STUDENT NAME	Last:	First:	M	F
STUDENT PID	C00	STUDENT UNI	FIRST TERM OF REGISTRATION	
<input type="checkbox"/> MA only	<input type="checkbox"/> MA/MPhil/PhD	DEPARTMENT OR PROGRAM		
NAME OF PREVIOUS INSTITUTION			DEGREE SOUGHT	
DATES ENROLLED AT ABOVE INSTITUTION		DATE DEGREE AWARDED (IF APPLICABLE)		

By signing below, I acknowledge the following: Students who receive two Residence Units of transfer credit for an MA completed at Columbia or elsewhere must complete the MPhil and the prospectus defense within three years from initial registration in the PhD program, and the PhD within eight years from initial registration in the PhD program.

STUDENT SIGNATURE

DATE

**This section must be completed by the DGS or Program Director and submitted to the GSAS Office of Student Affairs (107 Low Library or [gsas-studentaffairs@columbia.edu](mailto:gsas-studentaffairs@columbia.edu)).**

**For MA or PhD Students:**

This student has previously completed graduate courses that fulfill certain program requirements. I have reviewed this student's request and recommend that GSAS grant \_\_\_\_\_ points of Transfer Credit and \_\_\_\_\_ Residence Unit(s), **in recognition of the following courses:**

To the extent possible, please review course descriptions, syllabi, and final exercises required for the course(s) listed above. For further information, see [gsas.columbia.edu/node/29](https://gsas.columbia.edu/node/29).

**For Ph.D. Students only:**

This student has previously received an MA degree that fulfills the GSAS MA requirement for the PhD degree, and I recommend that GSAS grant 2 Residence Units and \_\_\_\_\_ points (equivalent to the total points for the department's en route MA).

Additional comments: